

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

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MINUTES FOR MAY 11, 2011 BOARD MEETING

Call to Order and Flag Salute:

Vice-President Simons called the meeting to order at 7:00 p.m.

Roll Call:

Directors Simons, Turner and Bradley were in attendance. Directors Fulmer and Milbury were absent. Manager Lepore and Secretary Giminez were also present.

Consent Items:

Director Turner made a motion to accept and approve the April Minutes, the Treasurer's Report, payment of the outstanding invoices, and Manager Lepore's report. Motion was seconded by Director Bradley and passed by unanimous vote. The following invoices were approved for payment.

Beverly Giminez	\$	406.51	Secretarial services and supplies thru 4/30/11
Board Stipends	\$	500.00	For April 13, 2011 meeting attendance
Wallace Group	\$	2897.69	Professional Services thru 2/28/11 Inv. #31361

Public Comments on Agenda:

None

Board Action on Agenda Items:

1. GSH/Geneseo Mailbox Area – Offer of Dedication

There have been previous discussions of two options for the on-going review of the property located at the corner of Ground Squirrel Hollow and Geneseo Road. Those options include an Offer of Dedication/Outside Users Agreement or Easement and Agreement Affecting Real Property. Previous discussion concluded that it was more cost effective to pursue the Easement and Agreement Affecting Real Property. Staff has received concern from LAFCO regarding the easement approach, and has made the recommendation that the District still pursue the Outside Users Agreement and Offer of Dedication. Staff informed the Board that LAFCO has offered to waive \$1500 of their fee if the Board chooses to go with their recommendations to pursue the OUA/Offer of Dedication.

A motion was made by Director Turner to authorize Staff to complete the Outside Users Agreement Application and forward to LAFCO for processing. The motion was seconded by Director Bradley and passed by Unanimous vote.

2. Permit Status Report

There are currently twenty one (21) active permits, seven (7) permits on hold and forty one (41) final permits. There were no inspections made during the month of April.

PENDING SITUATIONS

APN 015-292 – 5005 White Tail

An initial inspection was completed on January 31, 2011. Staff will continue to follow up with the SLO County building Department weekly and CAL Fire regarding the improvements as they pertain to this project.

3. Annual Road Evaluations

At the April regular meeting Staff presented the Board with 5 bids to review regarding work to be performed on district roads. The Board contracted Viborg Sand and Gravel (as the low bidder) to proceed with the outlined road work. The Board discussed the concerns of residents regarding contracting with Viborg Sand and Gravel. The Board has directed Staff to voice the concerns of our residence to Viborg Sand and Gravel regarding courtesy and road closures/detours.

The Board briefly discussed areas of concern in the District. It was determined that further road evaluations and RFP's would be completed and presented at the June meeting.

4. Stag Hill Emergency Repair

It has been noted that there is concern in the District regarding the deteriorating conditions, one of those being Stag Hill. There was a brief discussion by the board regarding Stag Hill. The Board has decided to further evaluate this area of concern and complete an RFP for discussion at the June meeting.

5. Fiscal Year 20-11-12 Preliminary Budget

Director Turner prepared and presented the preliminary budget for the Fiscal Year 2011-2012. After Board review of the Preliminary Budget for the Fiscal Year 2011-12, Director Turner made a motion to approve the preliminary Budget for 2011-12 direct the Board Secretary to publish a notice of public hearing with the Paso Robles Press. The motion was seconded by Director Bradley and passed by unanimous vote.

6. Fiscal Year 20-11-12 Tax Roll

Upon formation of the District in 2004, an assessment of \$240 was established for each parcel within the district service area. Under enabling state code, a 2% increase can, and has been, applied annually. The rate for FY 2010-11 was approved at \$269.34. The number of parcels assessed last year was 526 for a total amount of \$141,672.84. Annual assessments are currently the only source of revenue to maintain roads within the District. The proposed increase of 2% for Fiscal year 2011-12 would result in an increase of \$5.38 per parcel, for a total annual assessment of \$274.72. If the number of parcels remains unchanged from last year, the total revenue would be \$144,502.72, for an increase in annual revenue of \$2,829.88.

A Motion to adopt resolution 2011-12 to initiate an assessment of \$274.72 (a 2% increase) per parcel and direct Staff to perform tax roll preparations for Fiscal Year 2011-12 was made by Director Bradley. The Motion was seconded by Director Turner and passed by unanimous voice vote.

7. Nominations for LAFCO Alternate

The term of the Alternate Special District Alternate Member seat currently vacant expired in December 2010. The new term for the Alternate Member would run to December 2014. Any nominations must be submitted to LAFCO by June 10, 2011 at 5:00 p.m. There were no nominations by the Board.

Board Discussion Items:

Public Comments:

None

Director Comments:

Board members discussed the District's current contract in regards to prevailing wage. Staff recommended not removing the prevailing wage because according to legal counsel it protects the District. Staff also recommended that the current contract should be reviewed annually. It was suggested that the Board should make contracts available for review online. This item will be agendaized for discussion at the next regular meeting.

Adjournment:

A motion was made to adjourn the meeting by Director Simons, seconded by Director Turner and passed by unanimous voice vote. The meeting was adjourned at 8:15 p.m. The next meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday June 8, 2011 at 7:00 p.m. at the Meridian Fire Station on Branch Road in Paso Robles, California.

Respectfully Submitted by,

Beverly Giminez, Recording Secretary